



# Town of Wallace

Customer Utility Service Application  
316 E Murray Street  
Wallace, NC 28466  
Phone: 910-285-4136  
Fax: 910-285-5135  
email: mail@wallacenc.gov

Account # \_\_\_\_\_

## BANK DRAFT AUTHORIZATION

The Town of Wallace offers customers the convenience of paying monthly utility bills via draft from a checking account. Participants will continue to receive their monthly bill and will have their account drafted on a scheduled due date. If you would like to take advantage of this service, please complete this application and return it to the Customer Service Department. We will process your request as quickly as possible.

\_\_\_ New Bank Draft Authorization                      \_\_\_ Change in Account Number or Bank

Name of Customer: \_\_\_\_\_

Service Address: \_\_\_\_\_

Phone #: (home) \_\_\_\_\_ (alternate) \_\_\_\_\_

**Please attach a voided check here.**  
**\*\* Deposit slips cannot be processed \*\***

I hereby authorize the Town of Wallace to draft my utility payments and initiate debit entries or such adjusting entries, either debits or credits, which are necessary for corrections or adjustments from the account and financial institution I have indicated above. This authorization is to remain in full force and effect until the Town receives written notification from me of its termination in such time and manner as to afford the Town and my financial institution a reasonable opportunity to act on it. I understand that drafts not honored by my financial institution shall be treated in the same manner as a returned check, and shall be subject to all applicable fees and charges. I further understand that as is the policy with returned checks, if I have two returned drafts within a twelve month period, I shall be removed from draft payment, and shall be required to pay in cash, certified check or credit card. I hereby certify that I will notify the Customer Service department immediately of any changes in my depository relationship with my financial institution that shall affect this draft agreement. I am also aware Customer Service will need 30 days notice if I should need to change my draft date. I understand that the draft will occur on or after the 10th of each month.

\_\_\_\_\_  
Authorizing Signature

\_\_\_\_\_  
Date